

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

HILLSDALE LOCAL BOARD OF EDUCATION – September 13, 2016 at 7:30 P.M.

The Hillsdale Local Board of Education Regular Board Meeting was called to order by President Vella King at 7:33 P.M in the Hillsdale Elementary School Cafeteria. Roll call was taken by Treasurer Rick Blahnik with the following Board members present: Nicholas Atterholt, Jason Chio, Brad Hays, Abbey Hoffman, and Vella King.

#16-181 BOARD MINUTES

Moved by Chio, seconded by Hays to approve the following August 2016 Board Meeting Minutes as presented:

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-182 FINANCIAL REPORTS

Moved by Hays, seconded by Atterholt to approve the July 2016 Financial Reports as presented.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-183 DONATIONS

Moved by Hoffman, seconded by Chio to approve the following donations:

\$50 from Tom and Jenny Stump deposited into the Hillsdale Middle School Principal fund 018.9804.

\$1200 from the Post Prom Parents deposited into the Class of 2018 Student Managed Activity fund 200.967K.

\$3,893.52 from Nicholas Roberts deposited into the Hillsdale Band Account 300.940A

The following donations from the DonorsChoose organization to be used in Melissa Abrams' classroom:

- Fingerprint Kit, quantity 1, \$91.80 each
- Fiberglass Fingerprint Brush, quantity 4, \$11.65 each
- Flawless Fingerprint Ink Pad, quantity 4, \$22.95 each
- Super Cleaner Towelettes, Pack of 100, quantity 2, \$13.95 each
- Fingerprint Identification Chart, quantity 1, \$19.75 each
- Hinge Fingerprint Lifter, White, 1-1/2 x 2, Pack of 24, quantity 2, \$8.77 each
- Carolina Basic Fingerprinting Kit, quantity 1, \$53.95 each
- KIT CHEMICAL DETECTION OF FINGERPRINTS, quantity 1, \$34.19 each
- Hokki Stool – 20” Green, quantity 2, \$110.46 each
- Hokki Stool – 20” Orange, quantity 2, \$110.46 each
- Hokki Stool – 20” Blue, quantity 2, \$110.46 each
- Hokki Stool – 20” Red, quantity 2, \$110.46 each
- Hokki Stool – 20” blue, quantity 6, \$110.46 each
- Drive Medical Pedal Exerciser with Attractive Silver Vein, quantity 6, \$22.11 each

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-184 ANNUAL APPROPRIATION RESOLUTION

Moved by Hoffman, seconded by Atterholt to approve the July 1, 2016 through June 30, 2017 Annual Appropriation Resolution in the total amount of \$15,533,143.72.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-185 PAY BACK OF TRANSFER

Moved by Chio, seconded by Hoffman to approve the following Payback of Transfer, that should have been entered as an Advance

From: Fund 590 9016	Title II, Improving Teacher Quality	\$4606.42
To: Fund 001	General Fund	\$4606.42

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

Held

20

#16-186 APPROVE PURCHASE OF FINANCIAL SOFTWARE

Moved by Atterholt, seconded by Chio to approve the purchase of the SunGard K-12 financial software full bundle package and participate in the next available round of implementation. Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-187 MOVE ON PAY SCALE – GERALD HOHLER, SARAH WURSTER

Moved by Hoffman, seconded by Hays to approve to place the following on the negotiated master salary schedule due to advanced training effective 2016-17 school year.

Gerald Hohler – Masters +40

Sarah Wurster - Masters

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-188 AMEND CONTRACTS – ROBERT ALTENBURGER, LINDA MCCOY

Moved by Atterholt, seconded by Chio to amend the following teaching contracts effective 2016-17 school year.

Robert Altenburger to reflect Bachelors +20

Linda McCoy to reflect Bachelors + 10

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-189 ACCEPT RESIGNATIONS

Moved by Chio, seconded by Hoffman to accept the following resignations:

Kim Beck as hourly custodian, effective September 9, 2016

Debbie Miller as High School Secretary effective 2016-17 school year

Jody Radcliffe as Playground Aide effective August 19, 2016

Faith Courtney as Playground Aide effective August 19, 2016

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-190 APPROVAL OF CONTRACTS

Moved by Hoffman, seconded by Chio to approve the following one year contracts effective 2016-17 school year:

Christine Finley – Playground Aide – approx. 2.25 hours per day; experience 0

Krystal Raubenolt – Educational Aide – approx. 2 hours per day; experience 2

Joanne Killey – Van Driver – approx. 2 hours per day; experience 1

Jim Miller – Van Driver – approx.. 8 hours per week; experience 1

Jim Miller – Bus Driver – approx.. 4 hours per day; experience 5

Faith Courtney – Cafeteria Cook – approx. 3 hours per day; experience 0.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-191 APPROVE DEBRA MILLER – MEDIA AIDE

Moved by Atterholt, seconded by Hoffman to approve Debra Miller as Hillsdale High School Media Aide effective 2016-17 school year.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-192 AMEND CONTRACT – JOANNE KILLEY

Moved by Hays, seconded by Chio to amend the one year contract of Joanne Killey to reflect 5 hour cook, experience 0, effective 2016-17 school year.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0

#16-193 APPROVE FUND RAISER COORDINATORS AND/OR BOOK FAIR COORDINATORS

Moved by Hays, seconded by Hoffman to approve the following as Fund Raiser Coordinators and/or Book Fair Coordinators for 2016-17 school year:

Elementary School:

Darlene Schuck as Elementary Fund Raiser Coordinator at a rate of \$300 plus benefits. All wages and benefits to be paid from Elementary Support Fund 018.9803.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Middle School

Held by Twila Geiser as Middle School Fall (Yankee Candle), and Spring (Enjoy the City Coupon Book), at \$300 per fundraiser plus benefits. All wages and benefits to be paid from middle school support fund 018.9804.

Scarlett Raines as Middle School Fall and Spring Book Fair Coordinator at a rate of \$150 each plus benefits. Wages and benefits to be paid from the middle school support fund 018.9804.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-194 SUPPLEMENTAL CONTRACTS

Moved by Hoffman, seconded by Atterholt to approve the following supplemental contracts effective 2016-17 school year:

Sara McCune – Assistant Volleyball – Classification E; Experience 0
 Dex Rogers – Assistant Boys' Basketball – Classification D; Experience 0
 Dave Honaker – Assistant Boys' Basketball – Classification D; Experience 6
 Tadd Elliott – Assistant Girls' Basketball – Classification D; Experience 0
 Charles Andy Bell – 7 & 8 Girls' Basketball – Classification G; Experience 0
 Sara McCune – 7 & 8 Girls' Basketball – Classification G; Experience 0

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-195 SUPPLEMENTAL CONTRACT – TREVOR CLINE

Moved by Chio, seconded by Hoffman to approve the supplemental contract effective 2016-17 school year:

Trevor Cline – 7 & 8 Boys' Basketball – Classification G; Experience 0

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-196 CLASSIFIED SUBSTITUTE LISTE

Moved by Chio, seconded by Atterholt to approve the following to the 2016-17 classified substitute list:

Brandi Blough, Tamara Butcher, Rhonda Miller and
 Karla Fulk (beginning 9/1/2016).

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-197 RESOLUTION TO PAY TRAVEL EXPENSES TO OSBA CONFERENCES

Moved by Chio, seconded by Hays to approve Resolution:

Whereas, the Hillsdale Local School District is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the Hillsdale Local School District's statutory mandate by working for the general advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, the Hillsdale Local Schools Board Member Abbey Hoffman will serve as a member of the Regional Executive Committee for OSBA in the year of 2016-17; therefore

NOW BE IT RESOLVED that the Hillsdale Local Schools Board of Education determines that Abbey Hoffman's service as a member of Regional Executive Committee of OSBA, and travel in that role, is related to her official duties as a member of the Hillsdale Local Schools Board of Education; and

That any travel expenses paid for Abbey Hoffman's travel to OSBA conferences, seminars, and similar events during the year 2016-17 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount the Hillsdale Local School District allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, abstain; King, aye. Motion passes 4-0, 1 abstain.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

20

#16-198 AMENDMENT TO MEMORANDUM OF UNDERSTANDING (MOU)

Moved by Chio, seconded by Hoffman to add the Board Office Secretary to the Memorandum of Understanding (MOU) between the between the Hillsdale Local School District and Hillsdale Chapter 444 O.A.P.S.E.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-199 MEMORANDUM OF UNDERSTANDING (MOU)

Moved by Hoffman, seconded by Hays to approve a Memorandum of Understanding (MOU) between the Hillsdale Local School District and Hillsdale Chapter 444 O.A.P.S.E. and attachment to the MOU regarding secretaries' hours from 37 ½ to 40 and high school secretary's days from 225 to 215. And also, the Board Office Secretary from 37 ½ to 40 hours.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-200 TRI-COUNTY EDUCATIONAL SERVICE CENTER CONTRACT

Moved by Hoffman, seconded by Chio to approve the annual special services contract with the Tri County Educational Service Center for 2016-2017 school year.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-201 CHANGES TO POLICY MANUAL

Moved by Hoffman, seconded by Atterholt to approve the second reading and approval of the following policies:

- EHA – Data and Records Retention
- GBE, GBE-R – Staff Health and Safety
- GBP – Drug-Free Workplace
- IGBA, IGBA-R – Programs for Students with Disabilities
- IGBM – Credit Flexibility
- IGCH-R and LEC-R – College Credit Plus
- JEA – Compulsory Attendance Ages
- JEG – Exclusions and Exemptions from School Attendance
- KBA – Public's Right to Know

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-202 APPROVE SALARY SCHEDULES

Moved by Hoffman, seconded by Chio to approve the salary schedules for Treasurer's Office General Clerk, Treasurer's Office Account Clerk, Maintenance Supervisor and Board Office Secretary (including EMIS stipend) effective 2016-17 school year.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

#16-203 ADJOURNMENT

Moved by Hays, seconded by Chio to adjourn the Board meeting at 8:39 P.M.

Atterholt, aye; Chio, aye; Hays, aye; Hoffman, aye; King, aye. Motion passes 5-0.

Vella J. Ken's

BOARD PRESIDENT

Rick Blum

TREASURER