

Hillsdale Local Schools



Credit Flexibility Overview

Ohio Senate Bill 311 allows alternate pathways for those students who are eligible to receive high school credit through the use of Credit Flexibility Plans (CFPs). Ohio students are now able to earn high school credit in three ways, or in a combination of these ways:

1. By completing traditional coursework;
2. By testing out or otherwise demonstrating achievement of the course content; or
3. By pursuing one or more “educational options” (e.g., distance learning, educational travel, independent study, an internship, music, arts, after school program, community service or engagement project).

Ohio’s plan for credit flex is designed to broaden the scope of curricular options available to students, increase the depth of study available for a particular subject and tailor the learning time or conditions needed (to shorten or lengthen the time necessary to complete a high school diploma and/or post secondary degree). In these ways, students can customize aspects of their learning around more of their interests and needs.

Credit Flexibility Procedures

1. Student talks to guidance counselor about desire to obtain credit flex.
 2. Student will fill out application to obtain credit flex.
 3. It is the students’ responsibility to properly fill out application and to obtain a highly qualified teacher/professional to sign as teacher of record.
 4. Student submits application to guidance counselor.
 5. Counselor will review plan with student to ensure course fits into the student’s schedule and other specific credit needs.
 6. Administration will review application and approve credit worthiness with teacher of record and will either approve or deny student plan.
 7. Administration and Counselor meet with student to enact plan (or review if it needs resubmitted).
 8. Copies of application and plan are given to teacher of record, student and administration. Counselor keeps original.
 9. Student carries out plan.
 10. Student completes plan by specified date to teacher of record.
 11. Teacher assigns grade for the student every quarter along with a final grade at the completion of the course.
 12. Grade now becomes part of student’s transcript.
- Entire copy of plan is kept in student file for accountability purposes.

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Credit Flexibility Application Form

Application Deadlines:

Aug. 1st: fall and full year courses

Dec. 1st: spring courses

April 7th: summer courses

Student Name: _____

Date: _____ Current Grade: _____ Year of Graduation: _____

Hillsdale course you wish to receive credit for: _____

If proposing a course not offered at Hillsdale; what is proposed course name?

Teacher of record:

(Hillsdale teacher- please print)

(Department)

(Teacher signature)

Amount of credit sought (circle one): $\frac{1}{4}$ credit $\frac{1}{2}$ credit 1 credit

Course Duration (circle one): full year 1st semester 2nd semester summer

Description of what student will do to earn this credit (Check all that apply)

Credit Through Exam

Internship

Private Instruction

Community Service Learning

Online Course

Summer Learning Activity

Advance Placement Exam

Independent Study

Performance Portfolio

Correspondence Course

Other

Progress checkpoints need to be established at minimum every four (4) weeks.

Students will be assigned a letter grade every nine (9) weeks for the duration of the credit flex plan.

Course Completion Deadlines:

First Semester: Jan. 15

Second Semester and Full Year: May 20

Summer School: Aug. 7

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To the Student and Parent(s): Please read the following statements and then initial next to the statements indicating that you understand the policies. I understand that:

Parent Student

____ ____ If the credit flex proposal is accepted, the student will earn a letter grade (A, B, C, D, F) for the course. The student will receive a grade from the teacher at every quarter.

____ ____ The grade earned will appear on the student's transcript regardless of the final grade and will be calculated into the grade point average (GPA).

____ ____ Credit for all flexible credit courses will be granted at the completion of the course. Weighted credit cannot be obtained through a flexible credit course.

____ ____ The student may not drop a flexible credit course after the drop date.

____ ____ The student has discussed with the guidance counselor how the outcome of this flexible credit class will impact any traditional classes the student may subsequently take and the ability to schedule other courses.

____ ____ The student is responsible for meeting graduation requirements.

____ ____ Fees associated with a credit flexibility course are the responsibility of the student.

____ ____ Student athletes are responsible for meeting all NCAA/OHSAA requirements. The student has discussed with the guidance counselor how the outcome of this flexible credit course will impact the NCAA/OHSAA requirements.

____ ____ If the proposed credit flex is denied, the student may appeal the decision to the Superintendent in writing no later than seven (7) calendar days after the notification of denial.

Your signature indicates that you have discussed the previous statements and agree to the policies set forth by Hillsdale Local Schools.

Signature of Student _____

Date _____

Signature of Parent _____

Date _____

Signature of Counselor _____

Date _____

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Credit flexibility is an opportunity for students to earn high school credit. All students should spend time discussing this credit flexibility option with their parents, guidance counselor and partner teacher/mentors. Students should thoroughly and thoughtfully answer the following questions.

On a separate sheet of paper, please type your answers to the following:

1. Why are you taking a credit flexibility class and how does it relate to your future goals?
2. What prerequisites have you taken that prepared you to take this course?
3. Thoroughly explain how your credit flexibility proposal meets Ohio's benchmarks for this course. (Each academic course has a series of Ohio Academic Content Standards that list benchmarks addressed throughout the course. Benchmarks for each course may be obtained through the website of the Ohio Department of Education).
4. Thoroughly explain the methods you will use to achieve credit for this course.
5. What methods do you propose Hillsdale High School and the mentor teacher use to assess your credit flexibility plan? Explain. (You must select at least three (3) of the following: projects, test/quizzes, performance indicators, internship, research project, portfolio, comprehensive assessment, culminating project, other (please specify)).

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FOR OFFICE USE ONLY
(To be used by Hillsdale High School)

Date Application Submitted: _____

Mentor/Teacher Review Date: _____

Comments/Concerns:

Counselor Review Date: _____

Comments/Concerns:

Administrator Review Date: _____

Comments/Concerns:

Date Resubmitted (if applicable): _____

___ Approved

___ Denied

Date Approved/Denied: _____

Reason(s) for Denial:

Drop date for flexible credit course: _____

Final Grade for flexible Credit Course: _____ (Please attach all related materials)

Hillsdale Teacher of Record: _____ Date: _____

Signature of Administrator: _____

Copies sent to:

___ Student/Parent

___ Administrator

___ Teacher of Record

___ Counselor