



479 TOWNSHIP ROAD 1902
 JEROMESVILLE, OHIO 44840
 www.hillsdale.k12.oh.us

HILLSDALE PK-6
 419.368.4364
 HILLSDALE 7-12
 419.368.6841
 CENTRAL OFFICE
 419.368.8231

Hillsdale Local IRN: 045823

Enrollment Date: _____

To: _____

Fax: _____

Date: _____

The following student(s) has enrolled at Hillsdale School District. Please send a complete transcript of the cumulative record file for the following:

Name of Student	Date of Birth	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please include the following information:

- Academic records: Grades up to and at the time of withdrawal
- Attendance records
- Discipline records (expulsions and/or suspensions)
- Test results including EOC test scores
- Psychological evaluations/IEP/MFE (if any) include the EMIS form.
- SSID Number
- Health & Immunization Records - Immunization records from doctor or health dept.
- Birth Certificate
- All current custody documents
- Other _____

I authorize the release of the requested records to Hillsdale Local Schools.

Signature of Parent/Guardian

Date

Thank you,

Kelly Hohler, Guidance Counselor Grades PK-6
 e-mail: khohler@hillsdalelocalschools.org
 Phone: 419-368-4364 Fax: 419-368-7504