

HILLSDALE SCHOOLS  
485 TR 1902, Jeromesville, Ohio 44840

BOARD OF EDUCATION REGULAR MEETING

Tuesday, September 13, 2016  
7:30 PM

Hillsdale Elementary School

Agenda

I. Call to Order

\_\_\_\_\_ Mr. Atterholt

\_\_\_\_\_ Mrs. Hoffman

\_\_\_\_\_ Mr. Chio

\_\_\_\_\_ Mrs. King

\_\_\_\_\_ Mr. Hays

II. Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

III. Public Participation

At this time the Board wishes to recognize our visitors to this meeting. We thank you for attending our meeting. If anyone wishes to address the Board, you may do so at this time. Please state your name and please limit your comments to a maximum of five minutes. Please understand that the Board may not be able to address your comments or concerns at this time. The Board may have to research the matter.

A. Recognition of District Retiree:

1. Brenda Gardner

IV. Treasurer's Items

A. Approval of the August 9, 2016 Board Minutes as presented.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,

\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- B. Approval of the August 2016 Financial Reports as presented.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- C. Approval of the following donations:  
\$50 from Tom and Jenny Stump deposited into the Hillsdale Middle School Principal fund 018.9804.

\$1200 from the Post Prom Parents deposited into the Class of 2018 Student Managed Activity fund 200.967K.

\$3,893.52 from Nicholas Roberts deposited into the Hillsdale Band Account 300.940A.

Approve the following donations from the DonorsChoose organization to be used in Melissa Abrams' classroom:

Fingerprint Kit, quantity 1, \$91.80 each

Fiberglass Fingerprint Brush, quantity 4, \$11.65 each

Flawless Fingerprint Ink Pad, quantity 4, \$22.95 each

Super Cleaner Towelettes, Pack of 100, quantity 2, \$13.95 each

Fingerprint Identification Chart, quantity 1, \$19.75 each

Hinge Fingerprint Lifter, White, 1-1/2 x 2, Pack of 24, quantity 2, \$8.77 each

Carolina Basic Fingerprinting Kit, quantity 1, \$53.95 each

KIT CHEMICAL DETECTION OF FINGERPRINTS, quantity 1, \$34.19 each

Hokki Stool – 20" Green, quantity 2, \$110.46 each

Hokki Stool – 20" Orange, quantity 2, \$110.46

Hokki Stool – 20" Blue, quantity 2, \$110.46 each

Hokki Stool – 20" Red, quantity 2, \$110.46 each

Hokki Stool – 20" blue, quantity 6, \$110.46 each

Drive Medical Pedal Exerciser with Attractive Silver Vein, quantity 6, \$22.11 each

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- D. Approval of the July 1, 2016 through June 30, 2017 Annual Appropriation Resolution in the total amount of \$15,533,143.72.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- E. Approve the payback of transfer:

From:

Fund 590.9016            Title II-A, Improving Teacher Quality    \$ 4,606.42

To:

Fund 001                General Fund                                    \$ 4,606.42

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- F. Approve the purchase of the SunGard K-12 financial software full bundle package and participate in the next available round of implementation.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

V. New Business

- A. Approval to place the following on the negotiated master salary schedule due to advanced training effective 2016-17 school year:

Gerald Hohler – Masters + 40

Sarah Wurster – Masters

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- B. Amend the following contracts effective 2016-17 school year:

Robert Altenburger to reflect Bachelors +20  
Linda McCoy to reflect Bachelors + 10

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- C. Accept the following resignations:

Kim Beck as hourly custodian, effective September 9, 2016  
Debbie Miller as High School Secretary effective 2016-17 school year  
Jody Radcliffe as Playground Aide effective August 19, 2016  
Faith Courtney as Playground Aide effective August 19, 2016

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- D. Approve the following to a one year contracts effective 2016-17 school year:

Christine Finley – Playground Aide – approx. 2.25 hours per day; experience 0  
Krystal Raubenolt – Educational Aide – approx. 2 hours per day; experience 2  
Joanne Killey – Van Driver – approx. 2 hours per day; experience 1  
Jim Miller – Van Driver – approx.. 8 hours per week; experience 1  
Jim Miller – Bus Driver – approx.. 4 hours per day; experience 5  
Faith Courtney – Cafeteria Cook – approx. 3 hours per day; experience 0.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- E. Approve Debra Miller as Hillsdale High School Media Aide effective 2016-17 school year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- F. Amend the one year contract of Joanne Killey to reflect 5 hour cook, experience 0, effective 2016-17 school year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- G. Approve the following as Fund Raiser Coordinators and/or Book Fair Coordinators for 2016-17 school year:

Elementary School:

Darlene Schuck as Elementary Fund Raiser Coordinator at a rate of \$300 plus benefits. All wages and benefits to be paid from Elementary Support Fund 018.9803.

Middle School

Twila Geiser as Middle School Fall (Yankee Candle), and Spring (Enjoy the City Coupon Book), at \$300 per fundraiser plus benefits. All wages and benefits to be paid from middle school support fund 018.9804.

Scarlett Raines as Middle School Fall and Spring Book Fair Coordinator at a rate of \$150 each plus benefits. Wages and benefits to be paid from the middle school support fund 018.9804.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- H. Approve the following supplemental contracts effective 2016-17 school year:

Sara McCune – Assistant Volleyball – Classification E; Experience 0  
Dex Rogers – Assistant Boys’ Basketball – Classification D; Experience 0  
Dave Honaker – Assistant Boys’ Basketball – Classification D; Experience 6  
Tadd Elliott – Assistant Girls’ Basketball – Classification D; Experience 0  
Charles Andy Bell – 7 & 8 Girls’ Basketball – Classification G; Experience 0  
Sara McCune – 7 & 8 Girls’ Basketball – Classification G; Experience 0

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- I. Approve the following supplemental contracts effective 2016-17 school year:

Trevor Cline – 7 & 8 Boys’ Basketball – Classification G; Experience 0

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- J. Approval to add the following to the 2016-17 classified substitute list:

Brandi Blough, Tamara Butcher, Rhonda Miller and  
Karla Fulk (beginning 9/1/2016).

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

K. Approval of the following Resolution:

Whereas, the Hillsdale Local School District is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the Hillsdale Local School District's statutory mandate by working for the general advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, the Hillsdale Local Schools Board Member Abbey Hoffman will serve as a member of the Regional Executive Committee for OSBA in the year of 2016-17; therefore

NOW BE IT RESOLVED that the Hillsdale Local Schools Board of Education determines that Abbey Hoffman's service as a member of Regional Executive Committee of OSBA, and travel in that role, is related to her official duties as a member of the Hillsdale Local Schools Board of Education; and

That any travel expenses paid for Abbey Hoffman's travel to OSBA conferences, seminars, and similar events during the year 2016-17 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount the Hillsdale Local School District allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- L. Approve a Memorandum of Understanding (MOU) between the Hillsdale Local School District and Hillsdale Chapter 444 O.A.P.S.E. and attachment to the MOU regarding secretaries' hours from 37 ½ to 40 and high school secretary's days from 225 to 215.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- M. Approval of the annual Special Services Contract with the Tri County Educational Service Center for 2016-17 school year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

- N. Second Reading and approval of the following policies:

EHA – Data and Records Retention  
GBE, GBE-R – Staff Health and Safety  
GBP – Drug-Free Workplace  
IGBA, IGBA-R – Programs for Students with Disabilities  
IGBM – Credit Flexibility  
IGCH-R and LEC-R – College Credit Plus  
JEA – Compulsory Attendance Ages  
JEG – Exclusions and Exemptions from School Attendance  
KBA – Public's Right to Know

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.



- O. Approve salary schedules for Treasurer's Office General Clerk, Treasurer's Office Account Clerk, Maintenance Supervisor and Board Office Secretary (including EMIS stipend) effective 2016-17 school year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.

VI. Discussion/Information Items

- A. Report - Ashland County-West Holmes Career Center.
- B. Legislative Update.
- C. Mr. Dickerson.
- D. Items from the Board.

VII. Adjournment

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the Board meeting at \_\_\_\_\_.

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Chio, \_\_\_\_\_ Mr. Hays,  
\_\_\_\_\_ Mrs. Hoffman, \_\_\_\_\_ Mrs. King.