

**Minutes of Hillsdale Local School District Board of Education  
Special Board Meeting  
Tuesday, July 18, 2023  
Hillsdale Board Office - Conference Room  
4:00 pm**

**HILLSDALE LOCAL BOARD OF EDUCATION – July 18, 2023 at 4:00 P.M.**

The Hillsdale Local Board of Education Special Board Meeting was called to order by President Vella King at 4:00 P.M in the Hillsdale Board Office - Conference Room. Roll call was taken by Treasurer Lesa Deter with the following Board members present: Nicholas Atterholt, John Cutlip, Amy Jarvis, Kenny Schuck and Vella King.

All in attendance recited the Pledge of Allegiance

**#23-96 APPROVAL OF THE SPECIAL BOARD OF EDUCATION MEETING AGENDA**

Moved by Jarvis, seconded by Atterholt

Atterholt, aye; Cutlip, aye; Jarvis, aye; King, aye, Schuck, aye, Motion passes 5-0.

**#23-97 APPROVAL OF SUPPLEMENTAL CONTRACT**

Moved by Atterholt, seconded by Jarvis, to approve up to 70 extra hours for Ora Flickinger from June 14, 2023 through August 6, 2023 for time worked outside of the normal contract at an hourly rate of \$24.65 due to the new building project and Health Department Inspections. .

Atterholt, aye; Cutlip, aye; Jarvis, aye; King, aye, Schuck, aye, Motion passes 5-0.

**#23-98 APPROVAL FOR CONTRACTED SERVICES**

Moved by Schuck, seconded by Jarvis to approve a contract with Appleseed community Mental Health Center, inc. to provide School Based Therapist services for the 2023-24 school year at a cost of \$73,253.75

Atterholt, aye; Cutlip, aye; Jarvis, aye; King, aye, Schuck, aye, Motion passes 5-0.

**#23-99 UNTABLE LETTER E**

Moved by Cutlip, seconded by Atterholt to Utable letter E (RE: Little Falcons Preschool Handbook) from the July 11, 2023 Board Agenda.

Atterholt, aye; Cutlip, aye; Jarvis, aye; King, aye, Schuck, aye, Motion passes 5-0.

**#23-100 APPROVAL - LITTLE FALCONS PRESCHOOL HANDBOOK**

Moved by Jarvis, seconded by Cutlip

Atterholt, aye; Cutlip, aye; Jarvis, aye; King, aye, Schuck, aye, Motion passes 5-0.

**#23-101 APPROVAL OF THE SUBSTITUTE EMPLOYEE RATES**

Moved by Schuck, seconded by Cutlip to approve ½ day teacher substitute rate to be \$55.00

Atterholt, aye; Cutlip, aye; Jarvis, aye; King, aye, Schuck, aye, Motion passes 5-0.

**#23-102 APPROVAL OF CHANGE ORDER - SECURITY LAMINATE PROJECT**

Moved by Schuck, seconded by Cutlip

**APPROVING CHANGE ORDER 01 TO THE OWNER-CONTRACTOR AGREEMENT FOR THE SECURITY LAMINATE PROJECT**

The Superintendent and Treasurer recommend that the Board approve Change Order 01 to the Owner-Contractor Agreement ("Agreement") with Safe Haven Defense ("SFD") for the Security Laminate Project (the "Project") in an amount not to exceed \$186,954.32 increasing the Contract Sum of the Agreement to an amount not to exceed \$858,375.89 and extending the Contract Time by 21 days. The Superintendent and the Treasurer also request authority to negotiate and execute Change Order 01 to the Agreement for the Project ("CO 01") on the Board's behalf.

Background:

1. The Board awarded the contract for the Project to SFD for a total Contract Sum of \$671,421.57 pursuant to applicable law.
2. No prior change orders have been approved for the Project.
3. During the course of the Project, the District identified additional windows and doors on which the installation of security laminate would increase the security and protection of school property ("Additional Work").
4. SFD has provided a proposal to incorporate the Additional Work into the Project for an amount not to exceed \$186,954.32 increasing the Contract Sum of the Agreement to an amount not to exceed \$858,375.89.
5. SFD has requested an additional 21 calendar days to perform the Additional Work, which will change the Date for Substantial Completion from August 4, 2023 to August 25, 2023.
6. The Superintendent and Treasurer recommend that the Board approve CO 01 in an amount not to exceed \$186,954.52, increasing the Contract Sum of the Owner-Contractor Agreement for the Project to an amount not to exceed \$858,375.89 and extending the Contract Time of the Project by no more than 21 calendar days.
7. The Superintendent and Treasurer also request authority to work with other administrators and legal counsel to negotiate CO 01, and to execute CO 01 and associated documents at the satisfactory conclusion

of negotiations in an amount not to exceed \$186,954.52 and allowing an extension of Contract Time by no more than 21 calendar days on the Board's behalf.

The Board resolves as follows:

1. The Board approves CO 01 in amount not to exceed \$186,954.32 increasing the Contract Sum of the Agreement to an amount not to exceed \$858,375.89 and extending the Contract Time by no more than 21 calendar days.
2. The Board authorizes the Superintendent and the Treasurer, working with other administrators and legal counsel, to negotiate CO 01, and to execute CO 01 and associated documents at the satisfactory conclusion of negotiations in an amount not to not to exceed \$858,375.89 and allowing an extension of Contract Time by no more than 21 calendar days on the Board's behalf.

Atterholt, aye; Cutlip, aye; Jarvis, aye; King, aye, Schuck, aye, Motion passes 5-0.

**#23-103 APPROVAL TO AMEND CHANGE ORDER 1 - SECURITY LAMINATE PROJECT**

Moved by Cutlip, seconded by Atterholt to accept the Safe Haven Proposal in the amount of \$186,954.32.

Atterholt, aye; Cutlip, aye; Jarvis, aye; King, aye, Schuck, aye, Motion passes 5-0.

**#23-104 APPROVAL OF LEASE AGREEMENT - WADSWORTH SOLUTIONS**

Moved by Schuck, seconded by Cutlip to approve a 4 year lease agreement with Wadsworth Solutions for Evolv Express Detection Systems.

Background:

1. The District has identified a need to lease detection systems that can quickly detect weapons and other harmful items carried by persons entering the District's facilities.
2. The District has identified the Detection Systems as a product that provides the features, functionality, and flexibility required to satisfy its needs.
3. Ohio Revised Code 3313.46 does not require competitive bidding to procure or lease furniture, fixtures, and equipment. The Detection Systems are classified as equipment and thus bidding is not required to procure them pursuant to Ohio Revised Code 3313.46.
4. The Vendor has provided a proposal for the installation and lease of the Detection Systems for a term of four (4) years for \$356,110.
5. The Superintendent recommends approving a lease agreement with Vendor for the installation and lease of the Detection Systems for a term of four (4) years in an amount not to exceed \$356,110, and requests authority to negotiate a lease agreement

with Vendor for the Detection Systems and to execute the lease agreement on the Board's behalf at the satisfactory conclusion of negotiations.

The Hillsdale Local School District Board of Education resolves as follows:

1. The Board approves a lease agreement with Vendor for the installation and lease of the Detection Systems for a four (4) year term in an amount not to exceed \$356,110.
2. The Board authorizes the Superintendent and Treasurer, working with other administrators and legal counsel, to negotiate a lease agreement with Vendor for the installation and lease of the Detection Systems for a four (4) year term in an amount not to exceed \$356,110 and to execute the agreement on the Board's behalf at the satisfactory conclusion of negotiations.


Atterholt, aye; Cutlip, aye; Jarvis, aye; King, aye, Schuck, aye, Motion passes 5-0.

**#23-105 ADJOURNMENT**

Moved by Atterholt, seconded by Cutlip, to adjourn the Board meeting at 4:21 P.M.

Atterholt, aye; Cutlip, aye; Jarvis, aye; King, aye, Schuck, aye, Motion passes 5-0.

  
BOARD PRESIDENT

  
TREASURER