



Enrollment Checklist

☐ Phase 1: Parents who are interested in enrolling their child(ren) in the Little Falcons Preschool should begin by completing a Preschool Application for each child.

(Note that this is different from Final Forms, which is the last phase of this process.)

- All applications should be completed prior to the preschool screening dates.
- Parents will be notified whether their child is considered eligible for the school year being applied for. Preference will be based on age.

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☐ Phase 2: If determined eligible, a screening time will be scheduled.
Scheduled Screening Appointment: Date://
Time:: AM PM (circle one)
□ Phase 3: After the screening, if admitted, families would then complete the registration process.
Information required for registration:
 □ Birth Certificate □ Current Immunization Record □ Photo ID of Parent/Guardian □ Custody Papers (if applicable), and □ Two Proofs of Residency in the Hillsdale School District (a complete list of acceptable proofs of residency can be viewed on the Registration page)
☐ Phase 4: Once the required documents (see above) have been presented and registration has been approved, families will be set up in Final Forms, Hillsdale's online enrollment system.

- You may complete the forms:
 - from home
 - in our office if you don't have access to a computer at home