

HILLSDALE SCHOOLS  
485 TR 1902, Jeromesville, Ohio 44840

BOARD OF EDUCATION REGULAR MEETING

Tuesday, June 13, 2023  
7:00 PM  
Hillsdale High School

Tentative Agenda

I. Call to Order

\_\_\_\_\_ Mr. Atterholt

\_\_\_\_\_ Mrs. King

\_\_\_\_\_ Mr. Cutlip

\_\_\_\_\_ Mr. Schuck

\_\_\_\_\_ Mrs. Jarvis

II. Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

III. Public Participation

At this time the Board wishes to recognize our visitors to this meeting. We thank you for attending our meeting. If anyone wishes to address the Board, you may do so at this time. Please state your name and please limit your comments to a maximum of five minutes per person, with a total of 30 minutes of Public Participation. Please understand that the Board may not be able to address your comments or concerns at this time. The Board may have to research the matter.

A. Falcon Spotlight

1. Recognition of District Retiree – Kelly Hunsberger Snow
2. Reading of Fabulous Falcons and Students of the Month.
3. Report – Ashland County – West Holmes Career Center – Mr. Chio.
4. Any Additional Public Participation.

IV. Administration Discussion Items

- A. Lesa Deter
- B. Steve Dickerson
- C. Sarah McNally/Sam Lewis

- V. Recommend approval of the agenda and additions/deletions for the regular Board of Education meeting.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.

VI. Treasurer's Consent Agenda

- A. Approve the May 9, 2023 Board Minutes as presented.
- B. Approve the May 2023 Financial Report as presented.
- C. Approval to authorize the Treasurer/CFO to make appropriation modifications, cash advances, transfers, and additional appropriations as needed to balance accounts for the period July 1, 2022 to June 30, 2023. Approval of the following
- D. Temporary Appropriation Resolution:

**WHEREAS**, it is necessary to adopt a temporary appropriation measure for the 2023-2024 school year, and **NOW THEREFORE BE IT RESOLVED** that under the provisions of O.R.C. 505.38, a temporary resolution measure to meet ordinary expenses equal to 25% of the amount spent the previous appropriations for each account is hereby adopted and **BE IT FURTHER RESOLVED** that the temporary appropriations made herein shall be chargeable to the final appropriation measure.

- A. Approval of the following **Adjustments** in Estimated Resources for FY23:

Fund 001	General Fund	\$ 725,314.87
Fund 003	Permanent Improvement	\$ -5,021,139.72
Fund 003.9020	Lease Payment	\$ 11,265,639.78
Fund 004	Building Project	\$ 8,347,047.27
Fund 006	Food Service	\$ -194,453.72
Fund 007	Special Trust	\$ 238.94
Fund 009	Uniform School Supply	\$ 1,398.49
Fund 018	Public School Support Funds	\$ 31,374.01
Fund 019	Local Grants	\$ -385.68
Fund 022	District Agency	\$ -272.46
Fund 024	Self-Insurance Fund	\$ -999,913.26
Fund 070	Capital Project	\$ 35,415.38
Fund 200	Student Activities	\$ 86,964.29

Fund 300	District Managed Funds	\$	-6,004.31
Fund 461	Vocational Ed Grant	\$	2,716.43
Fund 507	ARP Essers Grant	\$	-353,817.50
Fund 516	Title VI-B Grant	\$	-69,595.70
Fund 572	Title IA	\$	-41,864.20
Fund 584	Title IV Part A	\$	-1,521.22
Fund 590	Title II-A Grant	\$	3,943.62
Total Adjustment		\$	13,811,085.31

E. Approval of the following Adjustments to Permanent Appropriations for FY23:

Fund 001	General Fund	\$	146,849.67
Fund 003	Permanent Improv	\$	842,138.23
Fund 004	Building Project	\$	8,003,213.48
Fund 006	Food Service	\$	10,645.81
Fund 007	Special Trust	\$	-3,616.88
Fund 009	Uniform School Supplies	\$	-2,438.14
Fund 018	Public School Support	\$	31,076.23
Fund 019	Local Grants	\$	12,805.50
Fund 022	Special Enterprise	\$	-103.00
Fund 024	Self-Insurance Fund	\$	-1,056,258.87
Fund 070	Capital Projects Fund	\$	32,344.40
Fund 200	Student Activities Fund	\$	18,610.72
Fund 300	District Managed Fund	\$	-5,168.35
Fund 461	Agricultural 5 <sup>th</sup> quarter	\$	2,699.69
Fund 507	ARP ESSERS/ESSERS II	\$	-353,741.50
Fund 516	IDEA B Spec Ed	\$	69,596.70
Fund 572	Title IA	\$	-41,864.20
Fund 584	Title IV-A	\$	-1,521.22
Fund 590	Title II - A	\$	3,943.62
Total Adjustment		\$	7,709,211.89

F. Approve the following estimated premium with the Ohio School Plan for property, fleet and liability insurance for the period July 1, 2023 through June 30, 2024:  
 Estimated Premium - \$57,856.00\*. Ohio School Plan is endorsed by OSBA, OASBO and BASA.

(\*Please note – This amount is an estimated \$3958.00 increase from the prior fiscal year.)

G. Approve Vasco Sports Contractors for an Eight (8) Year Annual Advance field care for the Baseball, Softball, and Football Complex. For the period July 1, 2023 through June 30, 2031. In the amount of \$32, 000.00 to be billed at an annual cost.

H. Approve to transfer \$9,500.00 from General Fund to Athletics to bring the account to a positive balance for fiscal year 2023.

I. Approval of the following donations:

Received \$300 donation from Honda (Capitol Square Foundation) for the Statehouse Tour Field Trip.

Received a donation of scissors and stethoscope from Char Patterson at an approximate value of \$100.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.

VII. Superintendent's Consent Agenda

A. Approve the resignation for the purpose of retirement for Sondra Hays as teacher, and all supplementals, effective May 31, 2023 and to waive the thirty (30) day severance notice requirement.

B. Approve Sondra Hays as Instruction Coach effective August 1, 2023 at a rate of \$25 per hour, up to 8 hours per day and up to 190 days per year.

C. Approval to place the following on the negotiated master salary schedule due to advanced training effective 2023-24 school year:

Lisa Bicker – Masters  
Emily Zimmerman – Bachelors+20

D. Approve Carly Black to a one year limited contract as teacher, effective 2023-24 school year – Bachelors +20; Experience 10

E. Accept the resignation of Joanne Killey as Van Driver effective May 25, 2023.

F. Approval to pay Alyson Baker and Rebecca Austin an additional \$2,000 Stipend for CCIP Grant Management Clean Up for Fiscal Year 2022-23 and EMIS reporting. Their annual rate will be \$7,000 effective 2023-24 school year.

- G. Amend the contract of Christine Woodlee to reflect Masters +30 effective 2021-22 school year (FY22).
- H. Amend the teaching contract of Stacey Fickes to reflect 1.0 FTE effective 2023-24 school year.
- I. Approve Andrew Lewellen, Becky Hartsel and Sarah Root to be paid at the rate reflected in the HEA negotiated agreement for time worked outside of the regular school year through July 31, 2023.
- J. Approve Katherine Ajtaji as additional summer help as educational aide at her regular hourly rate.
- K. Approve the following to supplemental contracts effective 2023-24 school year:  
  
Kyle Wissel – Class Advisor (Freshman) – Classification I; Experience 0  
Kyle Wissel – Senior High Student Council Advisor – Classification H; Experience 0
- L. Approve the following to supplemental coaching contracts effective 2023-24 school year:  
  
Doug Shonk – Assistant Golf – Classification F; Experience 1
- M. Approve the following to supplemental coaching contracts effective 2023-24 school year:  
  
Dustin Brown – 7 & 8 Boys’ Basketball – Classification G; Experience 0.
- N. Approve Scott Hinkle to carry over or be paid for all of his vacation days for 2022-23 school year that he was not able to use due to shortage of custodians.
- O. Add the following as Summer Help 2023:  
  
Caden Fickes  
Jacob Spillman  
Nina Spillman  
Ty Williams
- P. Approve the following resignations from supplemental contracts:  
  
Brooke Rush – 7 & 8 Girls’ Track – effective May 31, 2023  
Sondra Hays – 7 & 8 Volleyball – effective June 6, 2023

- Q. Accept the resignation of Jason Chio as Hillsdale representative to the Ashland County-West Holmes Career Center effective June 30, 2023.
- R. Non Renew the following supplemental contracts effective end of 2022-23 school year/season:
- Jason Hazen - Assistant Baseball
  - Ed Yetzer – Assistant Baseball
  - Tom Williams – Assistant Baseball
  - Hannah Moore – Head Softball
  - Adrianna Rogers – Assistant Softball
  - LeeAnn Heffelfinger – Assistant Softball
  - Nicole Smith – Assistant Softball
  - Brittany Poling – Head Girls’ Track
  - Andrew Spencer – 7 & 8 Boys’ Track
  - Doug Baker – 7 & 8 Boys’ Track
  - Jamie Best - Weight Trainer (Spring)
- S. Approve a contract with Appleseed Community Mental Health Center, Inc. to provide services through the summer months for Hillsdale families as needed.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.

VIII. New Business

- A. Approval to Untable letter S from May 9, 2023 Board Agenda.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.

B. Recommendation to approve the following Extended Time Contracts for 2023-24 school year:

Mark Hoffman	60 days	Kelly Hohler	15 days
Lindsay Bowen	30 days	Allen Terwilliger	10 days
Scott Call	25 days	Jennifer Stump	5 days

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.

C. **Resolution to approve a service contract with Tri County Educational Service Center.**

WHEREAS, the Board desires to enter into a new agreement with the Tri-County Educational Service Center, to be in effect from July 1, 2023 through June 30, 2025, in accordance with O.R.C. 3313.843(D)(2).

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Hillsdale Local School District, Jeromesville, Ohio that:

Section 1: The Board hereby determines and declares its intent to enter into a new service agreement with the Tri-County Educational Service Center, to be in effect from July 1, 2023 through June 30, 2025, in accordance with O.R.C. 3313.843(D)(2).

Section 2: It is found and determined that all formal actions of this Board concerning and relation to the adoption of this Resolution were done in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, or otherwise in compliance with all legal requirements.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.

- D. Approve Kenneth Schuck as representative to the Ashland County-West Holmes Career Center effective July 1, 2023.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.

- E. Approve PerryProTech to purchase 6 color copiers through the ARP ESSERS Grant (507-9322) \$59,926.52 and enter into a 5-year maintenance agreement to be paid out of General Fund (001).

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.

- F. Approve the following Resolution:

**APPROVING CONSTRUCTION/PERMIT DOCUMENTS STAGE SUBMISSION  
FOR THE BUS GARAGE AND MAINTENANCE BUILDING PROJECT**

The Superintendent recommends approval of the Construction/Permit Documents submission for the Ohio Hi-Point Career Center Additions/Renovations Project (the "Project").

Background:

1. The Hillsdale Local School District Board of Education (the "Board") previously approved the Design Development Documents for the Project prepared by Simonson-Regency Construction Services, LLC ("SRC"), GMP Amendment No. 1 for the Project, and authorized SRC to proceed with the Construction/Permit Documents for the Project.
2. SRC has completed the Construction/Permit Documents for the Project including the drawings and specifications.
3. After a review of the Construction/Permit Documents and considering previously approved GMP Amendment No. 1, the Superintendent recommends that the Board approve the Construction Documents Submission.

The Hillsdale Local School District Board of Education resolves as follows:

1. The Board approves the Construction/Permit Documents taking into account the Board's comments, and authorizes SRC to commencement construction on the Project.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.



G.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.

IX. Discussion/Information Items

A. Legislative Update – Mr. Atterholt.

B. Student Achievement Update – Mrs. Jarvis.

C. Items from the Board.

X. Adjournment

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the Board meeting at \_\_\_\_\_.

\_\_\_\_\_ Mr. Atterholt, \_\_\_\_\_ Mr. Cutlip, \_\_\_\_\_ Mrs. Jarvis,  
\_\_\_\_\_ Mrs. King, \_\_\_\_\_ Mr. Schuck.

