

Held \_\_\_\_\_ 20\_\_\_\_\_

**HILLSDALE LOCAL BOARD OF EDUCATION – August 13, 2019 at 6:00 P.M.**

The Hillsdale Local Board of Education Regular Board Meeting was called to order by President Vella King at 6:00 P.M in the Hillsdale High School Media Center. Roll call was taken by Treasurer Rick Blahnik with the following Board members present: Nicholas Atterholt, W. Eugene Anderson, Alicia Parker, John Cutlip, and Vella King.

**#19-55 APPROVAL CONSENT AGENDA ADDITIONS/DELETIONS**

Moved by Anderson, seconded by Parker to approve the consent agenda Additions/Deletions for the Regular August 13, 2019 Board of Education Meeting.

Atterholt, aye; Cutlip aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0.

**#19-56 TREASUER’S CONSENT AGENDA**

Moved by Cutlip, seconded by Atterholt to approve the Treasurer Consent Agenda.

- A. Approved the July 9, 2019 Board Minutes as presented.
- B. Approved the July 2019 Financial Reports as presented.
- C. Approved the following donations:
  - Received donation from Cab 2 Twist of \$84.00 for the Hillsdale Kindstock event. Deposited into High School Principal Fund 018.9801.
  - Received donation from Ashland County 4H Food & Fashion Board for building use. Deposited into High School Principal Fund 018.9801.
- D. Approved the following change funds for 2019-2020 school year:
 

Hillsdale Treasurer’s Office	\$25
Hillsdale Athletic Fund	\$2,000
- E. Approved the following Petty Cash Funds for 2019-2020 school year:
 

Hillsdale Elementary School	\$100
Hillsdale Middle School	\$100
Hillsdale High School	\$100
Hillsdale Treasurer’s Office	\$100
- F. Approved the following Payback of Advances:

**Advance:**

From: Fund 516 9019	Title VI-B, IDEA-B Special Education	\$26,932.50
To: Fund 001	General Fund	\$26,932.50
From: Fund 572 9019	Title I, Targeted Assistance	\$4,929.16
To: Fund 001	General Fund	\$4,929.16
From: Fund 590 9019	Title I, Targeted Assistance	\$30.52
To: Fund 001	General Fund	\$30.52
From: Fund 022 9811	Faculty Flower Fund	\$129.07
To: Fund 001	General Fund	\$129.07

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0.

Held \_\_\_\_\_ 20\_\_\_\_\_

**#19-57 SUPERINTENDENT'S CONSENT AGENDA**

Moved by Atterholt, seconded by Anderson to approve the Superintendent's Consent Agenda:

- A. Approved to place the following on the negotiated master salary schedule due to advanced training effective 2019-20 school year:
- Melissa Abrams – Masters +40
- B. Approved a one (1) year contract to Jennifer Huffman as hourly custodian, experience 0, effective August 19, 2019
- C. Accepted the resignation of Deana Gilmore as Special Education Chairperson effective July 28, 2019.
- D. Accepted the resignation of Heather Lewis as playground aide effective July 24, 2019.
- E. Approved the following to supplemental to supplemental contracts effective 2019-20 school year:
- Rachel Kelly – Play Director - Classification H; Experience 4  
 Ryan Paterak – Golf Coach – Classification D; Experience 0  
 Andrew Spencer – Assistant Volleyball – Classification E; Experience 5+
- F. Approved the following to supplemental contracts effective 2019-20 school year:
- Hannah Fulk – Head Softball – Classification C; Experience 5
- G. Approved payment to Adam Cutlip for Golf Invitational Tournament Manager at a rate of \$200 plus benefits. All wages and benefits to be paid from the Athletic Department Managed Activity Fund 300.950A.
- H. Approved Twila Geiser as Centralized Substitute Calling Coordinator for 2019-20 school year payable by a stipend of \$2,000.
- I. Approved the following Job Descriptions:
- Building Custodian  
 Building Secretary  
 Cafeteria Cook  
 Communications Specialist  
 Curriculum Coordinator  
 Head Cook  
 Hourly Custodian  
 School Bus Driver/Van Drivers
- J. Approved the classified substitute list for 2019-20:
- Bobbi Baldner-Hill, Kim Beck, Cappie Betson, Misty Bilger, Tiffany Bisesi, Ellen Black, Rhawnda Bliss, Jody Bolen, Philip Bowles, Ashley Brockway, Adalia Brindle, Jeremy Brown, Debbie Bursley, Tom Cassell, Karen Cook, James Dahl, Tammy Dalton, Josh Davis, Tina Dove, Joy Drown, Sharon Dular, Amanda Dziak, Bobbi Echelberger, Pam Emminger, Jacqueline Fath, Melissa Fath, Christine Finley, Jackie Fitzsimmons, Nanette Flickinger, Ora Flickinger, Karla Fulk, Violet Gilmore, Susan Glass, Kim Hagans, LeeAnn Heffelfinger, Connie Hinkle, Marcia Hootman, , Susan Huff, Tammy Kalman, Katie Kamenik, Lynne Kandel, Deborah Keener, James Keener, Randy Kemp, Joanne Killey, Lee Ann King, Tasha King, Shyanne Koon, Susan Kocab, Rachelle Lane, Chris Lighter, Mike Mack, Brea Madsen, Kelly Martin, Angela Matteson,

Held \_\_\_\_\_ 20\_\_\_\_\_

David McQuillen,, Rhonda Miller, Mindi Mills, Marianne Moody, Dave Moore, Amanda Morgan, Katherine Mullins, Jessica Noland, Karri Ohl,Alicia Olszewski, Kim Paullin, Lora Raines, Scarlett Raines, Jody Raubenolt, Krystal Raubenolt, Renae Raubenolt, Amy Rice, Lisa Ricer, Andrea Rogers, Kitty Runkle, Janet Rush, Krya Rush, Darlene Schuck, Doug Shenberger, Angie Sigler, Mike Sigler, Kevin Smith, Ginnie Sparrow, Nina Spillman, Tom Strine,Amy Tafur, James Timmons, Jessica Walton, Belinda Weber, Kristin Weidrick Kristi Weisenstein, Charlene Zimmerman.

- K. Approved bus routes for the 2019-20 school year and appoint the Superintendent to authorize needed changes throughout the year.
- L. Reduced lunch students as being free lunch students for the 2019-20 school year, which includes school fees.
- M. Approved the following contracts for the 2019-20 school year:

Ashland County Sheriff’s Department – School Resource Office/Dare Program  
 The Center for Individual and Family Services DBA Catalyst Life Services  
 Tri County Educational Service Center – Handicapped/ECE Preschool, Gifted Classroom, Gifted Coordinator, School Psychologist, Attendants, Medicaid School Program, Curriculum Coordinator, Fine Arts, and Career Connections.

- N. Approved the following Resolution:

**AUTHORIZING CONTRACT WITH FANNING/HOWEY ASSOCIATES, INC., AS ARCHITECT FOR NEW PREK-12 BUILDING PROJECT**

The Superintendent recommends approval of a contract with Fanning/Howey Associates, Inc. (“FHAI”) to serve as the Board’s design professional and provide design and related construction administration services for work on the District’s New PreK-12 Building Project (the “Project”).

Rationale:

1. The Board requires the services of a design professional to provide design services and related construction administration services for the Project.
2. In compliance with ORC Sections 153.65 through .71, the Board previously selected FHAI as the most qualified firm to provide these services and authorized the Superintendent to negotiate an agreement with FHAI.
3. The Superintendent has successfully negotiated a contract with FHAI and based on the current budget for the Project, FHAI has agreed to provide these services in an amount not to exceed \$2,975,000.00.

The Hillsdale Local School District Board of Education resolves as follows:

The Board approves an agreement with FHAI to provide design and construction administration services required for the Project in an amount not to exceed \$2,975,000.00 and authorizes the Superintendent, on behalf of the Board, to enter into such agreement.

- O. Approved the following Resolution:

**SELECTING THE OSBORN ENGINEERING COMPANY TO PROVIDE COMMISSIONING SERVICES AND APPROVING AGREEMENT FOR SERVICES**

The Superintendent recommends The Osborn Engineering Company (“Osborn”) as the most qualified firm to provide commissioning services for work on the District’s New PreK-12 Building Project (the “Project”) and the Superintendent recommends approval of an agreement with Osborn for these services.

Held \_\_\_\_\_ 20\_\_\_\_\_

## Rationale:

1. The Board requires the services of a design professional to provide commissioning services for the Project.
2. The Ohio Revised Code outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when procuring professional design services.
3. On behalf of the Board, the Superintendent issued a request for qualifications for the commissioning services and solicited qualifications from qualified firms to serve as the commissioning agent.
4. Four qualifications submittals were received and reviewed by the Superintendent and Treasurer; following review of the submittals, Osborn was identified as the most qualified firm.
5. Osborn then provided a proposal to perform the commissioning services for the amount of \$80,960.00.

The Hillsdale Local School District Board of Education resolves as follows:

1. The Board selects Osborn as the firm determined best qualified to perform the commissioning services for the Project.
2. The Board authorizes the Superintendent, working with other administrators and legal counsel, to negotiate and enter into, on behalf of the Board, an agreement with Osborn for surveying services in an amount not to exceed \$80,960.00.

P. Approved the following Resolution:

**SELECTING SIMONSON-REGENCY CONSTRUCTION SERVICES,  
LLC, AS THE BEST VALUE CONSTRUCTION MANAGER AT RISK AND  
AUTHORIZING CONTRACT**

The Superintendent recommends Simonson-Regency Construction Services, LLC (“Simonson-Regency”) as the construction manager at risk (“CMR”) for the New PreK-12 Building Project and requests authority to negotiate and enter into an agreement with Simonson-Regency for preconstruction services.

## Background:

1. The Board identified the need for the construction of a new PreK-12 Building (the “Project”) and approved the selection process required by the Ohio Revised Code and Ohio Administrative Code for a CMR for the Project.
2. Statements of Qualifications were solicited by the Superintendent from interested CMR firms, which were reviewed by the Evaluation Committee and ranked to create a short list of three qualified firms. Pricing and technical proposals were solicited and received from the short listed firms. The Evaluation Committee then reviewed the proposals submitted and interviewed all of the firms.
3. After the review of the proposals submitted and the interviews, the Evaluation Committee determined that Simonson-Regency was the firm that would provide the best value as a CMR for the Project.
4. In its pricing proposal, Simonson-Regency offered to perform preconstruction services for a total cost not to exceed \$144,230.00.
5. The Superintendent recommends that Simonson-Regency be selected as the CMR firm that will provide the best value for the Project and further that he be authorized to negotiate and enter into an agreement with Simonson-Regency for preconstruction services in an amount not to exceed \$144,230.00.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_\_

The Hillsdale Local School District Board of Education resolves as follows:

1. The Board selects Simonson-Regency as the CMR firm determined to provide the best value for the Project.
2. The Board authorizes the Superintendent, working with other administrators and legal counsel, to negotiate and enter into, on behalf of the Board, an agreement with Simonson-Regency for preconstruction services in an amount not to exceed \$144,230.00.

Q. Approved the following Resolution:

**SELECTING TERRACON CONSULTANTS, INC., TO PROVIDE GEOTECHNICAL  
ENGINEERING, ENVIRONMENTAL ENGINEERING, AND CONSTRUCTION  
MATERIALS TESTING SERVICES  
AND APPROVING AGREEMENT FOR SERVICES**

The Superintendent recommends Terracon Consultants, Inc. ("Terracon") as the most qualified firm to provide geotechnical engineering, environmental engineering, and construction materials testing services for work on the District's New PreK-12 Building Project (the "Project") and the Superintendent recommends approval of an agreement with Terracon for these services.

Rationale:

1. The Board requires the services of a design professional to provide geotechnical engineering, environmental engineering, and construction materials testing services for the Project.
2. The Ohio Revised Code outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when procuring professional design services.
3. On behalf of the Board, the Superintendent issued a request for qualifications for the provide geotechnical engineering, environmental engineering, and construction materials testing services for the Project and solicited qualifications from qualified firms to provide these services.
4. Four qualifications submittals were received and reviewed by the Superintendent and Treasurer; following review of the submittals, Terracon was identified as the most qualified firm.
5. Terracon then provided a proposal to perform these services as follows:

Geotechnical Engineering Services	\$22,650.00
Environmental Engineering Services	\$6,150.00
Construction Materials Testing Services	\$255,910.00
<b>Total</b>	<b>\$284,710.00</b>

The Hillsdale Local School District Board of Education resolves as follows:

1. The Board selects Terracon as the firm determined best qualified to perform the geotechnical engineering, environmental engineering, and construction materials testing services for the Project.
2. The Board authorizes the Superintendent, working with other administrators and legal counsel, to negotiate and enter into, on behalf of the Board, an agreement with Terracon

Held \_\_\_\_\_ 20\_\_\_\_

for geotechnical engineering, environmental engineering, and construction materials testing services for the Project in an amount not to exceed \$284,710.00.

R. Approved the Lease Agreement between the Hillsdale Local Schools and Cross Connect Church.

S. Approved payment to Scott Hinkle for 6.5 vacation days not used during 2018-19 school year.

T. Appointed + Nick Atterholt as delegate and John Cutlip as alternate to the OSBA Capital Conference, November 10-12, 2019.

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0

**#19-58 JESSICA MURAWSKI ONE YEAR CONTRACT**

Moved by Atterholt, seconded by Anderson to approve Jessica Murawski to a one (1) year limited teaching contract effective 2019-20 school year, Bachelors; Experience 0.

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, abstain. Motion passes 4-0, 1 abstention.

**#19-59 ADJOURNMENT**

Moved by Anderson, seconded by Cutlip to adjourn the regular session of the Board meeting at 7:17 P.M.

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0.

Vella J. King  
BOARD PRESIDENT

Paul Blain  
TREASURER