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HILLSDALE LOCAL BOARD OF EDUCATION – May 14, 2019 at 7:00 P.M.

The Hillsdale Local Board of Education Regular Board Meeting was called to order by President Vella King at 7:00 P.M in the Hillsdale High School Media Center. Roll call was taken by Treasurer Rick Blahnik with the following Board members present: Nicholas Atterholt, W. Eugene Anderson, Alicia Parker, John Cutlip, and Vella King.

#19-35 APPROVAL CONSENT AGENDA ADDITIONS/DELETIONS

Moved by Atterholt, seconded by Anderson to approve the consent agenda Additions/Deletions for the Regular May 14, 2019 Board of Education Meeting.

Atterholt, aye; Cutlip aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0.

#19-36 TREASURER'S CONSENT AGENDA

Moved by Cutlip, seconded by Anderson to approve the Treasurer Consent Agenda.

- A. Approved the April 9, 2019 Board Minutes as presented.
- B. Approved the April 2019 Financial Reports as presented.
- C. Approved the following donations:
Received \$299.00 anonymous donation to FFA. Deposited into FFA 200.933A
- D. Approved the Five Year Forecast as submitted to the Ohio Department of Education as per Ohio Revised Code.
- E. Approved the Resolution for Necessity for Renewal of Permanent Improvement Levy.

RESOLUTION DECLARING IT NECESSARY TO LEVY A
RENEWAL TAX IN EXCESS OF THE TEN-MILL LIMITATION

(O.R.C. Sections 5705.03, 5705.21, 5705.25)
Renewal Permanent Improvement Levy

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the School District; and

WHEREAS, the School District is currently levying a 1.40 mill, five-year permanent improvement levy for the purpose of general permanent improvements (the "Existing Levy"), which Existing Levy was approved by the voters of the School District on November 3, 2015 and first placed on the tax list and duplicate in 2015 for collection in years 2016 through 2020; and

WHEREAS, a resolution declaring the necessity of levying a renewal tax levy outside the ten-mill limitation must be passed and certified to the County Auditor of Ashland County, Ohio (the "County Auditor") in order to permit the Board to consider the levy of such a renewal tax levy and must request that the County Auditor certify to the Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the renewal tax levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Hillsdale Local School District, Ashland and Wayne Counties, Ohio, two-thirds of all of the members elected thereto concurring, that:

Section 1. It is necessary to renew all of the Existing Levy for the purpose of general permanent improvements.

Section 2. The question of such renewal tax levy (the "Renewal Levy") shall be submitted to the electors of the entire territory of the School District at the election to be held

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therein on November 5, 2019. All of the territory of the School District is in Ashland and Wayne Counties, Ohio.

Section 3. The Renewal Levy shall be at a rate not exceeding 1.40 mills for each one dollar of valuation, which amounts to \$0.14 for each one hundred dollars of valuation, upon the entire territory of the School District, for a period of five years.

Section 4. The Renewal Levy shall be placed upon the tax list and duplicate for the 2020 tax year (commencing in 2020, first due in 2021 if a majority of the electors voting thereon vote in favor thereof.

Section 5. The Treasurer of this Board is hereby authorized and directed to certify a copy of this Resolution to the County Auditor with instructions to certify to this Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the Renewal Levy if approved by the voters of the School District.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

F. Approved the Resolution for Necessity for Renewal of Operating Levy.

Resolution of Necessity of Renewal Operating Levy.
RESOLUTION DECLARING IT NECESSARY TO LEVY A
RENEWAL TAX IN EXCESS OF THE TEN-MILL LIMITATION

(R.C. Sections 5705.03, 5705.21)
Renewal Operating Levy

WHEREAS, the School District is currently levying a 20.10 mill operating levy for five years for the purpose of current expenses for the School District, approved by the voters of the School District on May 5, 2015, and first placed on the tax list and duplicate in 2015 for collection in 2016 through 2020 (the "Existing Levy"); and

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the School District; and

WHEREAS, a resolution declaring the necessity of levying a renewal tax levy outside the ten-mill limitation must be passed and certified to the County Auditor of Ashland County in order to permit the Board to consider the levy of such a renewal tax levy and must request that the County Auditor certify to the Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the renewal tax levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Hillsdale Local School District, Ashland and Wayne Counties, Ohio, two-thirds of all the Board members concurring, that:

Section 1. It is necessary to renew all of the Existing Levy for the purpose of current expenses for the School District.

Section 2. The question of such renewal tax levy (the "Renewal Levy") shall be submitted to the electors in the entire territory of the School District at the election to be held therein on November 5, 2019. All the territory of the School District is in Ashland and Wayne Counties, Ohio.

Section 3. The Renewal Levy shall be at a rate not exceeding 20.10 mills for each one dollar of valuation, which amounts to \$2.01 for each one hundred dollars of valuation, upon the entire territory of the School District, for a period of five years.

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- Section 4. The Renewal Levy shall be placed upon the tax list and duplicate for the 2020 tax year (commencing in 2020, first due in calendar year 2021), if a majority of the electors voting thereon vote in favor thereof.
- Section 5. The Treasurer of this Board is hereby authorized and directed to certify a copy of this resolution to the County Auditor of Ashland County, Ohio with instructions to certify to this Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the Renewal Levy if approved by the voters of the School District.
- Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

G. Approved resolution to Transfer \$1,800,000.00 to Capital Projects Fund 070.

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0.

#19-37 SUPERINTENDENT'S CONSENT AGENDA

Moved by Atterholt, seconded by Anderson to approve the Superintendent's Consent Agenda:

- A. Approved the following teaching contracts in accordance with the negotiated agreement effective 2019-20 school year:

Five (5) Year (ending 2023-24 School Year)

Nichole Blosser
Mark Colter
Kent Hostetler
Kelly Hunsberger Snow

Two (2) Year (ending 2020-21 School Year)

Luke Power
Rebecca Sanko
Susan Tibbs
Sara Sral
Rochelle Tabler (.42)

One (1) Year (ending 2019-20)

Abigail Helbling
Rebecca Sacramone
Abigail Shafer

- B. Approved the following Extended Time Contracts for 2019-20 School Year:

Jennifer Stump	5 days
Corey Richardson	10 days
Kelly Hohler	15 days
Scott Call	25 days
Lindsay Bowen	30 days
Mark Hoffman	60 days

- C. Approved the following to classified contracts effective 2019-20 school year:

Continuing

Doug Simpson (Building Custodian)
Nanette Flickinger (Playground Aide – approx. 2.75 hours)
Brea Madsen (Bus Driver)

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Scarlett Raines (Media Center Aide)
 JoAnn Killey (Cafeteria Cook – 5 hours)
 Faith Courtney (Cafeteria Cook – 3 hours)

Two (2) Year (ending 2020-21)

Amanda Dziak (Treasurer’s Office General Clerk – not to exceed 16 hours per week)
 Heather Lewis (Playground Aide – approx. 2.25 hours)
 Ginnie Sparrow (Playground Aide – approx. 2.25 hours)
 Renae Raubenolt (Van Driver)

One (1) Year (ending 2019-20)

Deb Hazlett (Bus Driver)
 David McQuillen (Bus Driver) Experience 6
 Janet Rush (Bus Driver)

- D. Approved the resignation of Ashley Zickefoose as Intervention Teacher effective end of 2018-19 contractual duties.
- E. Approved Mike Sigler and Sue Hoffman to the classified substitute list effective 2018-19 school year.
- F. Approved a Leave of Absence for Kim Young effective 2019-20 school year.
- G. Approved the following to supplemental contracts effective 2019-20 school year:

Tom Selvage – Junior Class Advisor – Classification H; Experience 15
- H. Approved the following to supplemental contracts effective 2019-20 school year:

Ryan Moore - Head Boys’ Basketball – Classification B; Experience 3
 Tadd Elliott – Head Girls’ Basketball – Classification B; Experience 3
 Jeff Goodwin – 7 & 8 Football – Classification G; Experience 6
- I. Approved of the following as summer custodial/maintenance/technology help at a rate of \$ 9.50 per hour (tentative June 3, 2019 or as needed).

Kim Beck	Krystal Raubenolt
Jacob Chio	Renae Raubenolt
Sydney Long	Kib Runkle
Mike Mack	Tom Selvage
Lora Raines	Riley Weber

- J. Amended Board Resolution #19-30 to reflect the resignation of Roy (Jay) Winland effective August 16, 2019.
- K. Non-Renewal the following supplemental contracts effective end of 2018-19 school year/season:

Rachel Kelly - Musical Drama Director
 Hannah Wise - Musical Choreographer
 Liana Westerman – Assistant Musical Director
- L. Accepted the following resignations effective May 13, 2019:

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Kristen Thiebaud - Co Prom Advisor
Alicia Metzger - Co Prom Advisor

- M. Approved membership in the Ohio High School Athletic Association for the 2019-20 school year.
- N. Approved the following services for the 2019-10 school year:
A-1 Septic Tank Cleaning, LLC
Rumpke Waste
- O. Approved the following graduating seniors for the 2018-19 school year. Such approval is contingent upon the students' satisfactory completion of all school and state requirements and obligations:

Alena Marie Arnold	Courtney Allison Guilliams	Claire Elizabeth Myers
Austin Blake Ashby	Colton Dean Harper	Hayley Erin Nell
Collin Michael Bachmann	Jadyne Cheyenne Hawks	Noah Skyler Parker
Ty Charles Badertscher	Ian Thomas Heichel	Chandler Ray Petush
Blayne David Wayne Bartter	Solomon Joseph Holmes	Kenny Wayne Phelps
Alexander Ray Becker	William Nolan Holmes	Zachary Allen Raudebaugh
Addelynn Lanae Bickel	Luke David Honaker	Dylan Michael Richards
Emma Jane Buchanan	Austin Michael Johnson	Conner Austin Rook
Justin Thomas Chambers	Elizabeth Sharon Johnston	Joseph Lynn Root
Rebeca Jo Clantz	Grace Nicole Keets	William Dean Root
Alexis Faith Courtney	Nathaniel Loy Kitts	Anna Elise Rowland
Garrett Sean Crites	Timothy Edward Krebs	Jasmine Nicole Shultz
Emily Marie Crossen	Alexis Dawn Layne	Braxton Michael Slagle
Alyssa Lynn Crytzer	Cole Jason Lewis	Garrett Alan Smith
Emily Michelle Dalton	Matthew Hody Loftin	Garrett Owen Smith
Caiti Patricia Donough	Matthew Jayson Luikart	Carlo Rodrigo Tafur-Pardo
Taylor Elizabeth Easterday	Kaycee Alexis Marie Martin	Kody Allen Tanner
Chastity Lynnette Fannin	Kennedy Rayne Martin	Shelby Nicole Taylor
Darrell Anthony Fry	Briana Mae Maver	Keely Rae Wamsley
Michael Robert Garn	Tyler Ray McFadden	Hannah Elise Way
Aubriana May Gibson	Carly Elizabeth Miller	Maxwell Lewis Wertman
Sage Desirea Glass	Lucas Elliot Miller	Peyton Austin Young
Christopher James Glauner	Molly Michelle Moffett	Jocelyn Marie Kay Zeno
Garrett Allen Goodwin	Selena Marie Morris	
Sophia Rose Goon	Chloe Lynne Mutchler	

- P. Second Reading and Approval of the following Policies:

JED	Student Absences and Excuses
JEE	Student Attendance Accounting
JFCK	Use of Electronic Communications Equipment by Students
JGD	Student Suspension
JHG	Reporting Child Abuse and Mandatory Training
KGB	Public Conduct on District Property
JGE	Student Expulsion
GBCB	Staff Conduct
BCC	Qualifications and Duties of the Treasurer
DECA	Administration of Federal Grant Funds
DI	Fiscal Accounting and Reporting
DID	Inventories (Fixed Assets)
DJ	Purchasing
DJF	Purchasing Procedures
DJF-R	Purchasing Procedures

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DN School Properties Disposal

Q. First Reading of the following Policies:

- BJA Liaison with School Boards Associations
- EHB Use of Electronic Signatures
- JEFB Released Time for Religious Instruction
- KG-R Community Use of School Premises
- KJA Distribution of Materials in the Schools (Version 1)

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0

#19-38 TREASURER PRO TEMPORE

Moved by King, seconded by Parker to nominate and appoint Nicholas Atterholt as Treasurer Pro Tempore for today's meeting.

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0.

#19-39 MEMORANDUM OF UNDERSTANDING

Moved by Anderson, seconded by Cutlip to approve the Superintendent to enter into a Memorandum of Understanding (MOU) with the Hillsdale Education Association (HEA) regarding the Ohio Teacher Evaluation System (OTES) Pilot and Athletic Director Position

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0.

#19-40 SELECTING FIRM TO SERVE AS ARCHITECT

Moved by Anderson, seconded by Atterholt to approve Resolution Selecting Firm to Serve as Architect and Authorizing Negotiation of an Agreement for Services.

SELECTING FIRM TO SERVE AS ARCHITECT
AND AUTHORIZING NEGOTIATION OF AN AGREEMENT FOR SERVICES

The Superintendent recommends Fanning/Howey Associates, Inc. ("FHAI") as the most qualified firm to serve as the Board's design professional and provide design and related construction administration services for work on the District's New PreK-12 Building Project (the "Project") and the Superintendent requests authority to negotiate an agreement with FHAI for these services.

Rationale:

1. The Board requires the services of a design professional to provide design services and related construction administration services for the Project.
2. The Ohio Revised Code outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when professional design services are needed.
3. On behalf of the Board, the Superintendent issued a request for qualifications for professional design services and solicited qualifications from qualified firms to serve as the design professional.
4. Twelve (12) qualifications submittals were received and reviewed by the Evaluation Committee; of those, four (4) firms were selected to be interviewed by the Evaluation Committee; following review of the submittals and the interviews, FHAI was identified by the Evaluation Committee as the most qualified firm.
5. A proposal has been requested from FHAI for services required for the design and construction administration services and an agreement is being prepared for these services.

6. The qualifications received from all firms will be placed in the District's qualifications file for use on projects requiring services of an architect, engineer, surveyor, or landscape architect for which compensation will not exceed \$50,000, as long as the qualifications are current (not older than 1 year).

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The Hillsdale Local School District Board of Education resolves as follows:

1. The Board selects FHAJ as the firm determined best qualified to serve as the design professional for the Project.
2. The Board authorizes the Superintendent, working with other administrators and legal counsel, to negotiate and enter into an agreement with FHAJ to serve as the Board's design professional and to begin design and construction administration services required for the Project.

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0

#19-41 EXECUTIVE SESSION

Moved by Cutlip, seconded by Atterholt to go into executive session at 8:05 for the purpose of evaluation of the Superintendent.

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0.

The Hillsdale Board of Education came out of Executive Session at 9:27 P.M. with no action taken.

#19-42 RESUME REGULAR SESSION

Moved by Anderson, seconded by Parker to go back into regular session at 9:27.

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0.

#19-43 ADJOURNMENT

Moved by Cutlip, seconded by Anderson to adjourn the regular session of the Board meeting at 9:36 P.M.

Atterholt, aye; Cutlip, aye; Anderson, aye; Parker, aye; King, aye. Motion passes 5-0.


BOARD PRESIDENT


TREASURER