

**MINUTES OF HILLSDALE LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**ANNUAL ORGANIZATIONAL BOARD MEETING**

**TUESDAY, JANUARY 9, 2024**

**HILLSDALE BOARD OFFICE ENTRYWAY**

**6:45 PM**

HILLSDALE LOCAL BOARD OF EDUCATION — January 9, 2024 at 6:45 P.M. The Hillsdale Local Board of Education Annual Organizational Board Meeting was called to order by President Pro Tempore Mrs. Vella King at 6:45 P.M. in the Hillsdale Board Office Entryway. Roll call was taken by Treasurer Lesa Deter with the following Board members present: Nick Atterholt, Jon Burkholder, Vella King and Kenny Schuck, and Melinda Turk.

The annual tax budget hearing was held in the Central Office Board Conference Room at 6:30 P.M. The tax budget was presented for fiscal year 2025.

The Oath of Office was administered by Treasurer, Lesa Deter to the newly elected Board Members, Mr. Jon Burkholder and Mrs. Melinda Turk.

**24-01 ELECTION OF BOARD PRESIDENT FOR 2024**

Nominations were opened for Board President with Nick Atterholt nominating Vella King. It was recommended that nominations be closed by Kenny Schuck and seconded by Nick Atterholt.

Moved by Schuck, and seconded by Atterholt to elect Vella King as Board President for the Hillsdale Board of Education for calendar year 2024.

Atterholt, aye; Burkholder, aye; King, aye, Schuck, aye; Turk, aye. Motion passes 5-0.

**24-02 ELECTION OF BOARD VICE-PRESIDENT FOR 2024**

Nominations were opened for Board Vice-President with Vella King nominating Nick Atterholt. It was recommended that nominations be closed by Kenny Schuck and seconded by Vella King.

Moved by Schuck, and seconded by King to elect Nick Atterholt as Board Vice-President for the Hillsdale Board of Education for calendar year 2024.

Atterholt, aye; Burkholder, aye; King, aye, Schuck, aye; Turk, aye. Motion passes 5-0.

**24-03 PROPOSED TAX BUDGET**

Moved by King, seconded by Atterholt to approve the Proposed Tax Budget be approved for the period July 1, 2024 through June 30,2025. (The public hearing was held on January 9th, 2024 at 6:30 PM)

Atterholt, aye; Burkholder, aye; King, aye, Schuck, aye; Turk, aye. Motion passes 5-0.

### 24-04 SET DATES FOR THE 2024 REGULAR BOARD MEETINGS

Moved by Schuck, seconded by Atterholt to approve the following Regular Board Meeting dates, times, and locations for 2024

February 20, 2024	7:00 PM	Board Office Entryway
March 19, 2024	7:00 PM	Board Office Entryway
April 16, 2024	7:00 PM	Board Office Entryway
May 21, 2024	7:00 PM	Board Office Entryway
June 18, 2024	7:00 PM	Board Office Entryway
July 16, 2024	7:00 PM	Board Office Entryway
August 20, 2024	7:00 PM	Board Office Entryway
September 17, 2024	7:00 PM	Board Office Entryway
October 15, 2024	7:00 PM	Board Office Entryway
November 19, 2024	7:00 PM	Board Office Entryway
December 17, 2024	7:00 PM	Board Office Entryway
January 14, 2025	6:30 PM	Board Conference Room (Budget Hearing)
	6:45 PM	Board Office Entryway (Organizational Mtg.)
	7:00 PM	Board Office Entryway (Regular Board Meeting)

Atterholt, aye; Burkholder, aye; King, aye, Schuck, aye; Turk, aye. Motion passes 5-0.

### 24-05 STANDING AUTHORIZATIONS 2024

1. Advance on Tax Settlements – authorization for the Treasurer to secure advances from the Auditor when funds are available and payable to the school district.
2. Investment of Inactive Funds – authorization for the Treasurer to invest inactive funds at the most productive interest rate whenever inactive funds are available.
3. Authorize the Treasurer to invest inactive funds up to a maximum of \$75,000,000 and interim funds at the most productive interest rate whenever interim and/or inactive funds are available.
4. Authorize the Treasurer to approve every depository bank, covered by FDIC, for future deposits.
5. Payment of Bills – authorize the Treasurer to pay all contractual obligations, payrolls of all kinds, utilities, freight and expense bills, postage, auto expenses and bond retirement and interest. This is for ease of operation, to make prompt payment of obligations. All payments are to be within the adopted appropriations.
6. Employment of Temporary Personnel – authorization for the Superintendent to employ personnel as needed for emergency situations. Such employments to be presented for approval by the Board at the next regular meeting.

7. Appointment of Purchasing Agent – authorize the Superintendent to serve as the purchasing agent for the school district and authorizes the purchasing agent to approve purchases up to \$50,000 without further Board action.
8. Service Fund – establish a service fund in the amount of \$2,600.00 to be a part of the general fund annually, in accordance with section 3315.15 of the Ohio Revised Code.
9. The Superintendent and/or Treasurer be permitted to attend seminars, meetings, and conferences that constitute informative and professional growth for the benefit of the school district without further Board of Education action and that reasonable expenses in connection therewith be allowed. It is also recommended that the Superintendent be authorized to approve staff attendance at professional conferences and workshops.
10. Compliance with the Civil Rights Act – said Board in the expenditure of federal funds continues to comply with the Civil Rights act of 1965 and with all other appropriate state and federal statutes, standards and regulations.
11. Participation in State or Federal Projects – authorization for the Superintendent, without further action by said Board, to apply on behalf of said district to participate in any federal or state project or program for which approval by said Board is required. Authorize the Treasurer to pay stipends in the amount specified to Community Members/Staff Members when authorized by grant applications, i.e. Local Professional Development Committee, etc.
12. Virtual Learning Academy – The Superintendent has the authority to assign student to the Virtual Learning Academy as an Education Option and approve teachers to be compensated at the rate of \$250.00 for a full credit class and \$125.00 for a half credit class.
13. Unless otherwise delegated by the Superintendent, the Superintendent shall serve in all capacities that require an annual Board of Education appointment to implement adopted Board policies.
14. Appropriation Adjustments – authorization for the Treasurer to adjust any appropriation in the amount not to exceed \$5,000.00 per any one appropriation over its original Board approved amount, without needing specific Board approval. The preceding authority is for appropriation shifts within a fund only. If the overall appropriation total for any fund is to be increased or decreased, it must be approved by the Board for any amount.
15. The Board believes it is important to demonstrate appreciation to its employees. The Board authorizes the Superintendent to identify unique means of demonstrating the Board's appreciation. The following are examples of forms of this appreciation, but is not limited to: refreshments, small gifts, plaques, awards, flowers.
16. Authorize the Treasurer to annually balance all Student Activity Accounts within the parameters of Board approved appropriations.

17. Authorize the approval of Tri-County Educational Service Center and Mid Ohio Educational Service Center monthly revisions to the Substitute Teacher List for the calendar year and the Tri-County Educational Service Center Tutor Directory for the current school year.
18. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
19. Authorize the Superintendent, on behalf of this board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
20. Authorize the Treasurer to approve the tuition rate annually, as set by the Ohio Department of Education.
21. Authorize the Superintendent to approve the attendance at special schools outside the district as needed; i.e. physically handicapped students for the upcoming school year.
22. Authorize the Superintendent, on behalf of this Board to accept Open Enrollment students per the Board adopted Open Enrollment Policy #JECBB.
23. Authorize the Superintendent, or designee, on behalf of this Board, to approve Facility Use Applications.
24. Authorize the Superintendent to approve payment in lieu of transportation when needed.
25. Authorize the Superintendent to enter into agreements for services with Ohio School Boards Association including Legal Assistance Fund (LAF) and Web Policy.
26. Authorize the Treasurer as the person responsible for public records and Retention.

Atterholt, aye; Burkholder, aye; King, aye, Schuck, aye; Turk, aye. Motion passes 5-0.

#### **24-06 DISTRICT REPRESENTATIVES**

Moved by Atterholt and seconded by Turk to approve the following District Representative:  
Student Achievement Liaison: Melinda Turk  
Legislative Liaison: Nick Atterholt

Board Member Delegate to the OSBA Small School District Advisory Network: Jon Burkholder  
HEA Representative: Kenny Schuck  
OAPSE Representative: Vella King

Atterholt, aye; Burkholder, aye; King, aye, Schuck, aye; Turk, aye. Motion passes 5-0.

**24-07 DISTRICT REPRESENTATIVE TO THE ASHLAND CO-WEST HOLMES JVSD BOARD OF EDUCATION**

Moved by Atterholt, seconded by Burkholder to appoint Kenny Schuck to be the District Representative to the Ashland County-West Holmes JVSD Board of Education.

Atterholt, aye; Burkholder, aye; King, aye, Schuck, aye; Turk, aye. Motion passes 5-0.

**INFORMATION ITEMS**

Per Ohio Revised Code 3313.202, Board Members may elect to be covered by the school district health insurance plan at no cost to the Board.

**24-08 ADJOURNMENT OF ORGANIZATIONAL MEETING**

Moved by Atterholt, seconded by Schuck to adjourn the Organizational Meeting at 6:59 P.M.

Atterholt, aye; Burkholder, aye; King, aye, Schuck, aye; Turk, aye. Motion passes 5-0.

  
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**BOARD PRESIDENT**

  
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**TREASURER**

